

**EMMANUEL ALAYANDE COLLEGE OF EDUCATION,
P.M.B. 1010, OYO, OYO STATE**

**INVITATION FOR PRE-QUALIFICATION AND TENDERING FOR TERTIARY EDUCATION
TRUST FUND (TETFUND) INTERVENTION IN LIBRARY DEVELOPMENT, EMMANUEL
ALAYANDE COLLEGE OF EDUCATION, OYO STATE**

(1) INTRODUCTION

The Emmanuel Alayande College of Education, Oyo hereby invites interested, competent and reputable Contractors to tender for the following projects under the Year 2015/2016 (Merged) TETFund Intervention in Library Development

Lot 1	Procurement of Various Assorted Books for Schools of Education, Arts & Social Sciences and Languages, including Reference Materials.
Lot 2	Procurement of Various Assorted Books for Schools of Science and Vocational & Technical Education including Renewal of EBSCO-HOST Database
Lot 3	Procurement and Installation of Equipment for College Library.

(2) PRE-QUALIFICATION REQUIREMENTS

(2.1) MANDATORY PARAMETERS

- (i) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (ii) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31 December, 2018;
- (iii) Evidence of current Pension Compliance Certificate valid till 31 December, 2018;
- (iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2018;
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2018;

(vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP.

(vii) Sworn Affidavit

(a) that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;

(b) that the Company does not have any director who has been convicted in any country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;

(c) whether or not any officer of the Tenders Board of the Emmanuel Alayande College of Education, Oyo is a former or present director, shareholder or has pecuniary interest in the bidder and confirm that all information presented in the bids are true and correct in all particulars.

(viii) Company's Audited Account for the last three (3) years (2015, 2016 and 2017);

(ix) Verifiable list of previous similar works successfully carried out within the last five years with name of client, location, copies of award letter and evidence of completion;

(x) Evidence of necessary financial capability to execute the project like reference letter from the Company's Banker(s), letter of commitment to provide fund from a Bank and Bank statement for the immediate past six (6) months;

(xi) Quality Control/Assurance Manual of the Company.

(xii) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm

(3) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Registrar on evidence of payment of a non-refundable fee of N10,000.00 per Lot, paid into the Emmanuel Alayande College of Education's Remita account in any commercial bank.

(4) SUBMISSION OF TENDER

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to Registrar, Emmanuel Alayande College of Education, Erelu Campus, Oyo and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box in the office of the registrar **not later than 12:00Noon Monday 29 October, 2018.**

(5) TENDER OPENING

The technical bids will be opened immediately after the deadline for submission **12:00Noon Monday 29 October, 2018** at the College Board Room, First Floor, Administration Block, Emmanuel Alayande College of Education, Erelu Campus, Oyo town, Oyo State in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of the registrar, as the College will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the office of the registrar on info@eacoed.edu.ng

PLEASE NOTE THAT:

- (i) The College reserves the right to verify claim(s) made by the Bidders.
- (ii) Only successful pre-qualified Contractors will have their financial bids opened at a date to be announced later
- (iii) This advertisement neither constitute an offer by the College to transact with any party, nor does it constitute a commitment or obligation on the part of the College to procure works or goods.
- (iv) The Emmanuel Alayande College of Education, Oyo will not be responsible for any costs or expenses incurred by any interested party in connection with any response to this invitation.
- (v) All submissions must be made in English Language
- (vi) Failure to comply with the instruction(s) above shall automatically result to disqualification
- (vii) Further clarifications can be obtained from the Office of:

The College Librarian,

College Library,

Emmanuel Alayande College of Education, Erelu Campus, Oyo town.

SIGNED

T.L. ADEDIRAN, JP, MNIM .

REGISTRAR